

1951

SMC and You 1951

Southern Missionary College

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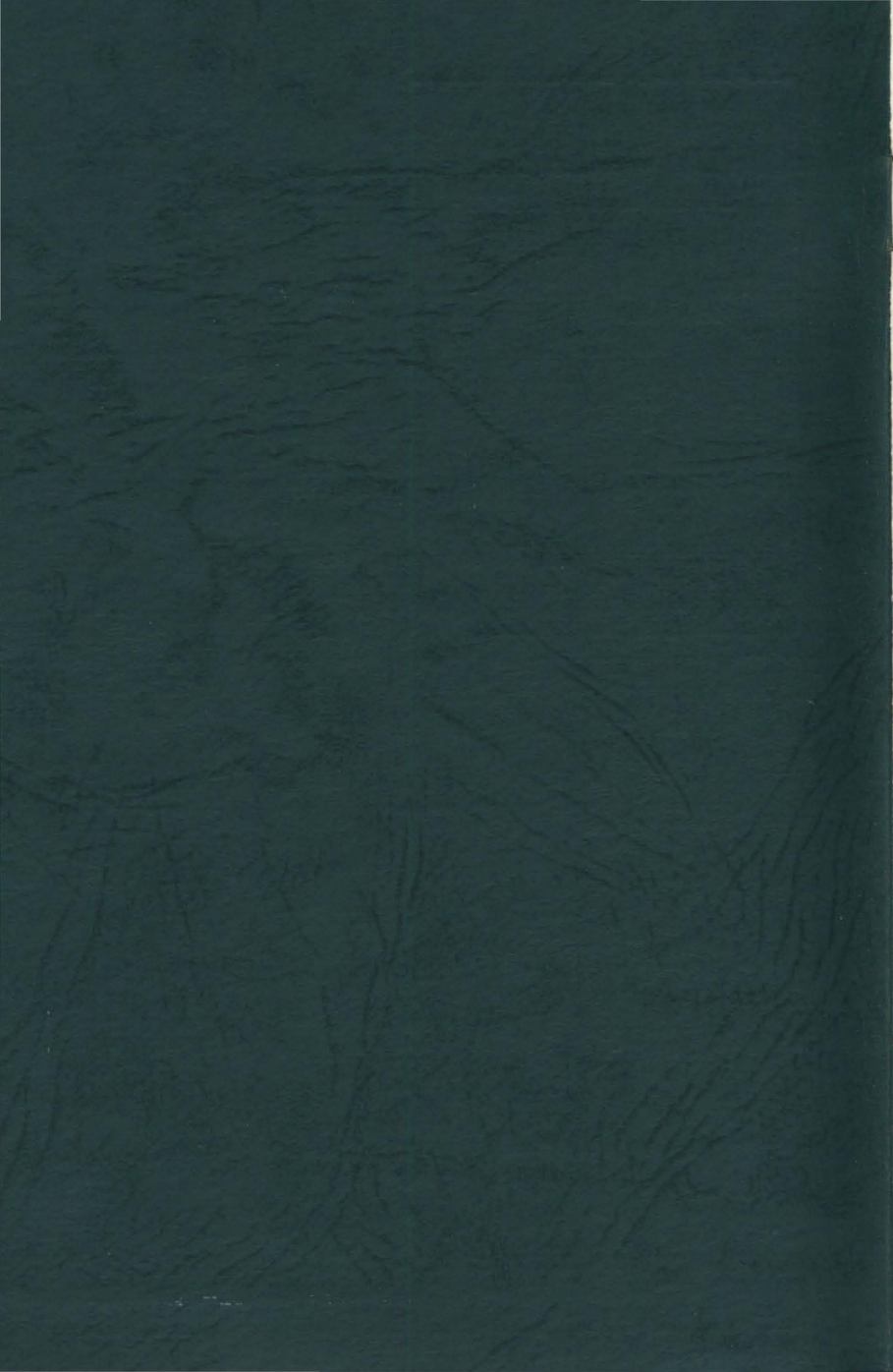
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S. M. C. AND YOU

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VOLUME 1

THE "S. M. C." JULY, 1951

No. 3

F. O. RITTENHOUSE, *Editor*

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THIS IS YOUR COLLEGE

S M C is your college. You are, or soon will be, enrolled as a member of our college family. This family is organized for cooperative, helpful living. Your interests as an adult have been taken fully into account in developing our pattern of community life in this college and in the whole valley in which it is located.

Those of us who were here before you came invite you to share our ideals and to help build and maintain the highest possible standards of Christian community life. The standards indicated in this little book have been formulated through the collaboration of the faculty and the students of the college. These statements, it is hoped, will be helpful. As time passes and experience indicates they will be revised and improved.

In the meantime you are invited to accept this little pamphlet as your official guide in cooperative living on the campus of S M C.

THE FACULTY AND STUDENTS OF S M C

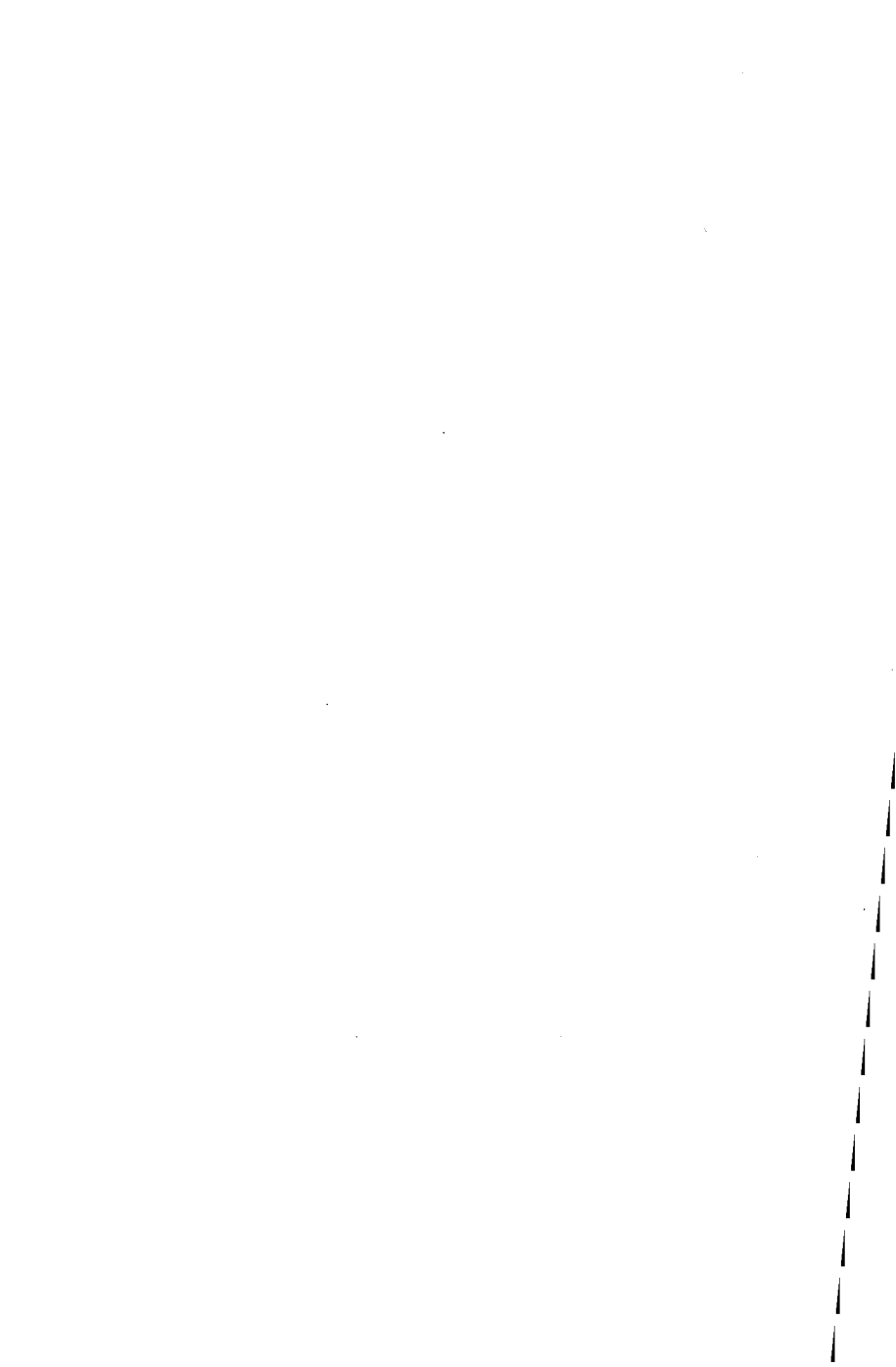


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THIS

is a word picture of S M C,
of its purposes and its
ideals. It shows how

YOU

may take your place in
this picture.

YOU AND YOUR SCHOOL

HISTORY AND PURPOSE

Southern Missionary College is owned and operated by the Southern Union Conference of Seventh-day Adventists which maintains headquarters at Decatur, Georgia. The Southern Union Conference embraces the states of Kentucky, Tennessee, North and South Carolina, Alabama, Mississippi, Georgia, and Florida. Although the college primarily serves the young people of these states it also accepts students from other states and from foreign countries.

Southern Missionary College is a four-year co-educational arts and science college authorized to confer baccalaureate degrees. In addition, a number of two-year terminal curriculums are available for the benefit of students with specialized vocational interests.

Briefly stated, the objectives of the college are to provide standard instruction and broad educational opportunities, under the most favorable circumstances, to such ambitious and purposeful Christian youth as can profit by them.

LOCATION

Southern Missionary College is located two and a half miles from Ooltewah, Tennessee, just off the Lee Highway No. 11. Both the Southern and the Nashville, Chattanooga and St. Louis railways serve this region for which Chattanooga is the chief terminal. Frequent bus service throughout the day provides ample transportation facilities. The postal and express address is Collegedale, Tennessee.

YOUR SCHOOL HOME

Residence requirements. Ordinarily all unmarried students whose parents or legal guardians do not reside in the immediate vicinity are required to live in the residence halls. Only by special arrangements may students under sixteen years of age or in the first two years of high school (grades nine and ten) be accepted as resident students. Exceptions to these requirements may be made only by the Administrative Council.

What to bring. If you expect to reside in one of the residence halls you will want to make your room as comfortable and attractive as possible. Keep in mind that this will be your home while you are at college. If possible before making important purchases, consult your roommate, so that there will not be duplications and that your room furnishings may blend well together.

Your room will probably contain two single beds, a table, two chairs, a book case, two chests of drawers and a closet. Rugs and draperies are not furnished by the college.

The essential furnishings you will need will include four sheets, two pillow cases, a pillow, a bed spread, adequate bedding, dresser scarfs, towels, coat hangers, soft soled bedroom slippers, an electric iron (for young women), a bath robe, suitable school and work clothes and curtains for two windows. The curtains should be approximately two and a half yards long.

In addition to these essentials the following items might be desirable: a lamp, flashlight, pictures, drinking glass, soap dish, shower clogs, an alarm clock, shoe racks or shoe bags, sewing kit, vases, garment bags, and a hat box.

Care of your room. Rooms should be maintained in such order as to pass the inspection of the residence hall dean at any time. When rooms are vacated they should be left clean, with walls, woodwork, and furniture undamaged. Nails should not be driven into walls or woodwork.

Room courtesy. Those who reside in the residence halls of the college must be respected in their right to privacy in their own rooms. No student should enter another's room when the occupants are absent or without permission, nor in any way molest the property of others.

Persons who do not reside in the residence halls are reminded that these living quarters are not open to the public, and that should they wish to visit a student the customary courtesy will be expected as if they were calling at any other private home.

At S M C running in the corridors, rude shouting and calling out of the windows are not in good taste.

Study periods. In the residence halls study periods are observed each evening, Sunday through Thursday. That such periods may result in maximum benefit, quiet is maintained throughout. This excludes the playing of musical instruments; local telephone calls are discountenanced; and visitors are asked not to call for students after the study period begins.

"Lights out" is synonymous with "quiet please."

Radios. Experience has demonstrated that radios interfere with the students' scholastic advancement and often transgress the rights of other. Therefore the college does not encourage students to bring radios to school. However, provision has been made whereby

a student who wishes to use a radio in his room may apply to the dean of women or the dean of men to do so under controlled conditions. Failure to live up to the terms of the agreement will result in forfeiture of the privilege.

CAMPUS LEAVES

Boarding students are not expected to leave the campus without making proper arrangements with their work supervisor and residence hall dean. Not only is this requirement essential from the standpoint of proper decorum and management, but many unexpected visitors and emergency phone calls are received and the college management is expected to know the student's whereabouts at all times.

Resident students who are responsible to parents or guardians will be granted overnight leave of absence to visit in private homes upon an invitation from host or hostess, and with the authorization of parents or guardians. Requests for leave are presented to the dean of the respective residence hall. However, overnight leaves must also be approved by the dean of the college. Permission for trips to Chattanooga will be granted when arrangements have been made with the residence hall dean.

Parents of boarding students are urged to refrain from making frequent requests for students to come home or to visit friends, since such absences interfere with the school program. In all cases where parents desire sons or daughters to come home, or visit friends, request should be made to the residence hall dean concerned. Ordinarily permission for leave of absence will be granted not more frequently than once in four weeks. Except in cases of emergency, no permissions are granted for week-end leaves during a Week of Prayer.

FIREARMS AND FIREWORKS

For obvious reasons all forms and types of firearms and fireworks are out of order and not permitted at S M C.

FIRE HAZARDS

Because of the fire danger involved, kerosene lamps, candles, alcohol stoves and matches are not used in student rooms. The residence halls are not wired in such a way as to permit the use of hot plates, toasters, or electric heaters and such use involves a real fire hazard.

The fire escapes are to be used for no purpose except for fire drill or fire.

Fire extinguishers must not be tampered with as they must be ready at all times for immediate emergency use.

PROPERTY RIGHTS

Carelessness in leaving personal property in public places is discouraged. One of the accepted practices of S M C is proper care of personal property as well as the scrupulous avoidance of interference with the property rights of others. The proper use and preservation of college property, the buildings, books and furnishings is emphasized, that good citizenship habits may carry over into later life.

The college does not take responsibility for personal property left behind or stored in the buildings.

CAMPUS COURTESY

Students and management have reason to be proud of the campus at S M C. All who use the campus are urged to observe care in preserving its

natural beauty and assist in keeping it scrupulously clean. A sincerely friendly atmosphere prevails and the simple courtesies that apply to everyday living anywhere are always in order.

MOTOR VEHICLES

Students living in the residence halls should not bring to the college or use automobiles, motorcycles, or motor scooters. A list of regulations regarding the use of motor vehicles is available for students who live outside the school homes and who may desire to drive on the campus. Penalties for the violation of this regulation includes fines, suspension from school and expulsion.

YOU AND YOUR GOD

PRIVATE DEVOTION

As a church related college in which personal religion is emphasized, S M C has made provision for this vital part of the student's life. The splendid location of the college among the beauties of nature, and the spiritual atmosphere engendered by devoted students and spiritually-minded staff members, provides an incentive to each individual to find and maintain a personal connection with God through his own private devotions.

RELIGIOUS REQUIREMENTS

Daily worship. The spiritual growth of the student is fostered through the medium of daily worship periods. Morning worship is held in the college chapel. Evening worship is conducted in the respective residence halls. Because of the recognized importance of these services every member of each residence hall is expected to attend regularly.

Sabbath observance. In harmony with Adventist principles, S M C recognizes and observes the seventh day of the week as the Sabbath. This day of rest is observed from sundown Friday until sundown Saturday. In accord with the sacredness of the day, the school family engages in public worship, rest and various Christian activities. These include seminars on religious topics, vespers, Sabbath school, and church services. Sabbath afternoons provide time for taking walks, reading religious books and periodicals, writing missionary letters, group singing, visiting the sick or the aged and for engaging in missionary

service as sponsored by the Missionary Volunteer Society.

WEEK OF PRAYER

The Weeks of Prayer, one in the spring and one in the fall, offer opportunities for special spiritual emphasis. During these two weeks class work is somewhat reduced. Opportunity is given through the ministry of outstanding religious leaders for the individual examination of the personal life, and for God-ward advances.

YOU AND YOUR FRIENDS

YOUR SOCIAL LIFE

It is the purpose of the college to give each student guidance in the development of a well integrated personality. To do this there must be opportunity of associating with others. In the residence halls, class rooms, and cafeteria, students will find many occasions to make a large circle of acquaintances and to share in a pleasant and enjoyable campus life.

The Social Activities Committee plans the Saturday night programs. These include music, lyceums, motion pictures, and lectures. Student groups may also plan social gatherings for themselves on "open" Saturday nights.

Each school year, the two residence hall clubs entertain each other with an open house and a banquet-reception. On these and several other occasions each year, it is proper to dress formally. However, formal dress is not required and you will always find some students and faculty members in street attire at these gatherings.

CHOOSING FRIENDS

No condition or circumstance in life offers a better opportunity than do the associations at college for developing satisfying friendships. Since the friends you make during your college days almost certainly will be your most lasting friends, it will be to your permanent advantage to choose them well. At college the old adage, "a man is known by the company he keeps" is doubly true. By making many

well-selected and lasting friendships you can establish a good reputation and gain the rich benefits of uplifting associations. Perhaps already you realize that noble, high-minded fellow students are stimulating and inspiring in their influence upon your life.

ESCORTING

Escorting at Saturday night programs, and at certain other social occasions is in order. Escorting is not in order from Friday night, sundown, to Saturday night. Young men may be received in the ladies' parlor from 6:10 to 6:50 P. M. Sunday through Thursday. Couples who make themselves conspicuous by loitering on the campus, strolling off the campus or sitting together in religious services are out of harmony with the standards of S M C.

When escorting is in order the young man should notify the lady as to the time he will call for her and the young lady should not fail to be ready *when he calls*.

The young man meets the lady at her residence hall, accompanies her to the appointment and sees her directly and safely home afterward. Lingering at the entrance of the ladies' home is not in good form.

CHAPERONAGE

Mixed groups planning social functions should submit their plans in writing to the Dean of Women and Dean of Men in ample time for consideration and approval. It is understood that without the sanction of these deans no changes in personnel are to be made after approval is granted.

Occasions requiring chaperons. Chaperons are required for the following: picnics, informal social gatherings, hikes; off-campus lectures, concerts, and religious activities; mixed groups leaving or returning by automobile at vacation time. A young lady living in the women's residence hall may go riding in mixed groups with her parents or with faculty members by permission from the Dean of Women.

Selecting chaperons. It is the responsibility of the Dean of Women to approve or to disapprove those suggested as chaperons. Ordinarily faculty members will be approved. For certain functions older married students may serve at the discretion of the Dean of Women. Parents are always considered satisfactory chaperons for their own daughters.

Providing a chaperon. It is the responsibility of the young man (or young men) concerned to arrange for a chaperon. The college ordinarily requires one chaperon for each fifteen students.

Responsibility of student to chaperon. Good form requires that the chaperon be regarded as a guest. Admission ticket, fare and other expenses involved are borne by the students, usually the young man (or young men) concerned. Courtesy requires ready response to any suggestion of the chaperon(s) regarding conduct, procedure, hour of departure or other matters. When a group is involved, the person making the request must provide the chaperon with a properly approved list of names.

Responsibility of chaperon. It is the duty of chaperons to inform themselves that preliminary arrangements are definite and explicit, and to meet the group at the place designated. Chaperons are

expected to handle emergencies and to deal with irregularities or accidents, and to return the group at the hour designated.

Automobile parties. Mixed automobile parties planned without proper permission and chaperonage are not in keeping with the standards of S M C.

YOU AND YOUR STANDARDS

PERSONAL HABITS

In order to maintain the highest Christian standards S M C does not knowingly admit or retain a student who offends by stealing; willful deception regarding violations of college regulations including dishonesty in examinations or class work; gambling, betting, possessing or using playing cards or other gambling devices; dancing, or attending theatres, pool halls or bowling alleys; using or possessing alcoholic beverages, narcotics or tobacco or furnishing them to others; using profane or vulgar language; indulging in lewd conduct or suggestions; displaying or possessing obscene literature or pictures; meeting persons of the opposite sex in any deliberately secretive or clandestine manner; disseminating atheistic ideas or undermining the religious ideals of the college.

DRESS STANDARDS

While dress is ultimately an individual matter, good sense and good taste require that certain general standards be taken into consideration as you plan your wardrobe. Modesty in dress for both men and women is the rule on this campus. Conservative attire is not only considered good taste but it is highly desirable from the standpoint of economy and the impression it gives to others. Good form requires that young men wear neckties to all religious services. Coats may be discarded when the weather is very hot. Those who work around the college public buildings should wear shirts. Neat





and appropriate attire is expected for attendance at the dining hall. Since Seventh-day Adventists accept the Biblical standard regarding the wearing of such jewelry as rings, bracelets, lockets and earrings, it is expected that all S M C students will conform to this standard.

The standards of the college exclude the apparent use of make-up. Young women are expected to observe this practice.

Good taste indicates that women shall wear hose at general office work and at religious services. Exceptions include those at work at the furniture factory, the broom shop, and while taking part in physical education classes.

VACATION CONDUCT

By no other single factor is a college more properly and accurately judged than by the off-campus conduct of its students. During vacation periods you and your college will be largely judged by your manners, dress, conduct and general influence. S M C students are therefore encouraged to maintain the standards and ideals of their college when, during vacation periods, they return to their homes and to their local churches and as they come into contact with relatives and friends.

YOU AND YOUR STUDIES

YOUR COUNSELOR

The services of a technically trained and well qualified professional counselor are available to those who may desire vocational or social guidance. General assistance for all students is provided by eight or ten carefully chosen counselors who devote several hours each week to individual conferences with students.

All students participate in the general testing program which includes measures of scholastic aptitude, reading proficiency, social adjustment and vocational proficiency. The current bulletin carries full information on this counseling service.

YOUR LIBRARY

Of recent years much importance has been attached to the book collection as the heart and center of learning on a college campus. S M C is proud of its beautiful new Daniells Memorial Library. The building is modern in every respect and is comfortably furnished and well equipped. Students are encouraged to take advantage of these splendid library privileges. Here are the finest opportunities for personal development in preparing class assignments, research work, and for recreational reading. The library is in a real sense a "service" department, and the library staff serves the entire student body and staff personally and impartially.

In order that each student may be protected in his study rights, lounging or visiting is not permitted in the library.

Selecting books. By reference to the card file you can readily locate any volume in the library. A free leaflet gives full information and explains the procedure for securing a book. Most books may be checked out for two weeks. If you have difficulty the attendant at the main desk will gladly help you.

Reference materials. Reference materials such as dictionaries, encyclopedias, yearbooks and handbooks are to be used only in the library and may not be checked out. Reference books, current periodicals and bound volumes of periodicals must be used within the library. Unbound back numbers of magazines may be borrowed for one day.

Open reserve books. Open reserve books are those which may be checked out for a period of not more than three days.

Closed reserve books. Closed reserve books are those which may be taken out for only one hour during the day, or for overnight.

Circulation regulations. A student is held responsible for books or other library materials checked out in his name until such time as they are returned to the library.

CLASS ATTENDANCE

The importance of faithfulness in class attendance cannot be over-estimated. Absences from scheduled classes, appointments, or conferences jeopardize scholastic progress. The experience of thousands of college students has conclusively demonstrated that scrupulous attention to class appointments contributes immeasurably to student progress and success. Regulations governing class attendance appear in the bulletin.

BOOKS

Textbooks, workbooks, notebooks, and other auxiliary learning materials are available at the College Store. Used textbooks in good condition may be repurchased by the College Store at a reasonable discount.

YOUR STUDY HABITS

Experience has proved that a regular routine of study produces maximum results. Quietness, proper lighting and pleasant surroundings contribute to fruitful efforts. Although study is in order and necessary during the student's free periods throughout the day, the evening study period is especially suited for individual study during which time all students are expected to maintain quiet so that these hours may be of maximum benefit.

YOU AND YOUR WORK

YOUR OCCUPATIONAL OPPORTUNITIES

Southern Missionary College cordially welcomes you to its industrial program. This work program has been provided to help you defray your school expenses and to give you practical training which in many respects is of as much benefit as the academic program.

The work program actually enables students to "earn as they learn." A certain amount of work is necessary for the operation of the college. Instead of hiring a large number of non-student, full-time workers, most of the work has been reserved for students. In addition to the general work program at the college the following large industries were established to provide work for students: the College Press, the broomshop, the woodshop, the farm, the garden and the dairy.

All college or academy students living in the school homes are urged to spend a minimum of six hours per week in physical labor. Many students work more than this according to the financial plan under which they are registered. Non-residence-hall students are furnished such work as the college is able to provide.

YOUR WORK RESPONSIBILITIES

As a student you should recognize that work assignments are as important as class assignments and that they constitute an essential part of the financial plan under which you are enrolled. In case

of sickness or unavoidable absence you should contact your work supervisor and make proper arrangements for a substitute worker and/or for make-up work later. Work absences must be held to an absolute minimum and allowed only when definite arrangements have been agreed upon with the supervisor in advance. In case of illness, you should report to the health service at once for treatment so that proper records can be made of the illness.

Every effort will be made to assign you to an industry or a service department where you will be satisfied, but the college cannot assign you where work is not available nor can it always shift you from one assignment to another upon request. Ordinarily you will be assigned to a particular department, and you will be expected to remain there for the entire school year.

YOU AND YOUR RECREATION

PHYSICAL EXERCISE

A sound physical constitution and vigorous health are impossible without relaxation and bodily exercise. Upon becoming a student of S M C you should arrange your personal program realizing that fresh air and exercise are conducive to a strong active mind and a noble character.

S M C, through its allied industries, provides an abundance of work for students, many of whom find physical labor a means of refreshment for mind and body. To those who work, useful physical labor provides a source of income and invigorating exercise, develops a spirit of self-reliance, and encourages habits of industry.

RECREATIONAL FACILITIES

In addition to the abundant opportunities for physical labor the campus is situated so as to provide adequate recreational facilities. Hiking opportunities are unexcelled, with rugged terrain and mountain trails of great scenic beauty on every hand. The large College Auditorium provides ample area under roof for marching and roller skating. There are courts for basket ball, volley ball, and tennis. The outdoor athletic field is properly equipped and lighted for night as well as daylight soft and hard baseball and other open field games.

All organized play is under the general supervision of the Health and Recreation Committee and is confined to the times and places scheduled by authority of this committee.

PICNICS

Picnics of college classes may be approved by the President's Council when a written request, stating time, place and chaperons, is presented at least two weeks before the proposed occasion. Unless special permission is granted, all off-campus picnic groups should be back on campus by dark. Picnicking groups do not leave the campus before 7:00 A.M.

All class picnics, with the single exception of the college senior class picnic, are limited to the class membership except that the husband or wife of any class member is included in any class picnic or social occasion.

MUSIC

Wholesome and inspiring music may be a source and influence of great benefit; cheap and sensual music has the power to debase and to induce great harm. At S M C every effort is exerted to encourage a taste for the finest and highest forms of music. The musical programs contribute to the development of an appreciation for the best secular and sacred compositions of the past as well as those of modern times.

LITERATURE

As a student at S M C you will have access to a large variety of books embracing the finest literary productions of all time. Here you will have oppor-

tunity to store your mind with gems of truth and beauty. In college you can build reading habits that will determine your choice of literature in later life. As an educated person you will want to acquaint yourself with the best as tested by literary standards; as a Christian you will reject reading matter which may be detrimental to your personal spiritual development.

The best standards rule out cheap novels and story magazines.

YOU AND YOUR ACTIVITIES

THE OPPORTUNITY

The opportunities for student participation in extra-curricular activities are unusually rich and varied at Southern Missionary College. The college fosters activities which stimulate student participation as a means of developing leadership and experience in group cooperation and achievement. On the principle that young people should learn to do by doing, this activity prepares the participants to render a definite and effective service to society. This extra-class activity is an integral, indispensable phase of student life and offers a means of self-development of personal initiative, perseverance and group leadership.

THE STUDENT ASSOCIATION

The Student Association is the over-all organization by which every student may participate in the extra-curricular activities of the college. The officers of this organization and the Student Senate which operates as its board of management are elected annually by popular vote of the members of the association, or of one of its constituencies.

Much of the work in the over-all student organization is done in the standing committees of the student body. The student committees, appointed by the Student Senate, formulate recommendations either to faculty committees, to the Student Association, and/or to the Student Senate. The executive officers of the Student Senate meet in regular administrative conferences with the President, the Dean, and the Business Manager of the college.

The Student Senate meetings are open to any student who wants to attend; the visiting student may take part in the discussions. In all-school forums in the chapel, by referendum among all students, and by discussions in group forums and classes, student opinion is informed and may formulate recommendations. To an increasing degree specific areas of student life and activity are under the full administration of the Student Senate or its sub-committees.

Among the functions and activities administered under the auspices of the Student Association and its sub-committees are: formulation of policies governing student office holding, chartering of clubs; allocation of regular weekly chapel hour time, the meeting time for all the clubs, classes, forums, and other student groups; planning for, and administration of the annual College Day; publication of the two student periodicals, the *Southern Accent* and the *Southern Memories*; organization of the annual college picnic, organization of the annual Arbor Day; participation in the formulation of policies in joint meetings with a number of faculty committees; publication of the weekly Campus Accent; administration of the students' weekly religious broadcasts; promotion of special projects in regard to better English, Week of Sacrifice for Missions, weekly news commentaries, ushering service at all public functions, fund-raising campaigns for improvements in the trailer-camps and residence halls, and sanitary inspection.

A detailed handbook of student campus activities entitled "Our Student Organization at Work" sets forth the duties and procedures of the Student Association and its component elements, the clubs and societies under its jurisdiction.

CAMPUS ORGANIZATIONS

The campus clubs are so varied that the special interest of every student is almost certain to be served. These include the following:

The Musical Organizations. The Chapel Singers, The Women's Chorus, The Men's Chorus, The College Band.

The Activity Clubs. The Future Business Leaders of America, The Future Nurses Club, The Modern Language Club, The Southwesterners' Club, The Home Economics Club, The International Relations Club, The Stamp Club, The Radio Club, The Ushers Club.

Special Interest Groups. The Apollos Guild (future ministers' wives), The Dasowakita Club (residence hall women), The Triangle Club (residence hall men), The Camera Club, The Colporteurs' Club.

In addition to the above are: The Collegedale Academy Forum; The Married Students' Forum; The Missionary Volunteer Society; and the Freshmen, Sophomore, Junior and Senior class organizations which organize early in the first semester and meet regularly throughout the school year.

Every student is encouraged to participate in these organizations to the extent that his work and study program will allow. As a means of protection against an excessive load the student's participation is subject to regulation by the Dean of the college.

SPECIAL ACTIVITIES

In addition to the activities explained above a

number of special activities have become traditional at Southern Missionary College.

The Faculty-Student Reception is given at the close of the first week of school at which time the traditional hand-shake is re-enacted.

Ingathering is participated in by the student body and staff. On at least one day school is dismissed so that students may go out to solicit for missions. Many of those who remain on the campus devote their labor income to the cause.

The Student Publications Campaign is for the purpose of getting subscriptions for the college paper and college yearbook.

The Alumni Banquet is held in connection with the Commencement exercises. It is the official reunion time for all S M C alumni. Members of the current graduation class are guests at the banquet.

Chapel Services are held Monday, Wednesday and Friday, at 11:15 A.M., at which time programs of cultural, artistic and inspirational value are given by the faculty, students, or guests.

Friday Night Vesper Services are held each week. After an inspirational talk is given, the students have opportunity to participate.

Senior Day is the day on which the Seniors are formally presented in their caps and gowns. This event usually takes place early in the second semester.

Junior Day is the day the Juniors are presented and occurs a few weeks before school is dismissed for the summer vacation.

AT YOUR SERVICE

POST OFFICE

Collegedale has a post office which gives the college excellent service. Besides the usual handling of mail, it is authorized to issue money orders and postal notes. It is also a Postal Savings Depository. Mail is picked up from and delivered to each of the residence halls twice daily.

Your mail should be addressed to South Hall (for men) and Maude Jones Hall (for women).

Trunks and packages which cannot be handled by parcel post are delivered by railway express.

LOST AND FOUND

The lost and found department is in the Registrar's office.

CAFETERIA

The cafeteria is one of the most congenial places on the campus. There students meet and exchange ideas, news and pleasantries.

As you enter the dining room a hostess will be at the door to assign you to a table. It is customary for young men to assist the ladies with their trays and chairs. Also when a lady comes to a table to speak to someone the young men at the table stand.

Each person at the table should contribute to the conversation at meals. It is the duty of all to dress appropriately in the dining hall and to help maintain an atmosphere of quiet decorum.

LAUNDRY

Laundry is collected once each week at each residence hall and may be called for at the laundry at a time designated.

To safeguard your property there are two requirements: (1) Each article should be marked with name tape. (These may be purchased at the laundry for sixty cents per hundred). The laundry assumes no responsibility for clothing which is not marked with name tape. If the student prefers to furnish the tags the laundry will sew them in at student expense. (2) A laundry slip should accompany each bundle. The laundry supplies laundry bags for which a charge of sixty cents for each semester is made.

The laundry handles dry cleaning and pressing. Minor mending and patching is done free. A small charge is made for other repair work.

COLLEGE STORE

The College Store provides general merchandise, school supplies and books. It also houses the fountain where you may obtain a snack in case you miss a meal.

TELEPHONES

Telephone booths are installed in both residence halls, Lynn Wood Hall, and the College Store. These phones are available to students. Other office, business, and residence phones are private installations. Long distance calls may be made by paying cash or by reversing the charges.

THE SPRINKLER SYSTEM

The principal buildings are equipped with automatic sprinklers for fire protection. The valves are placed at intervals on the pipes, so constructed that a small amount of heat (160° F.) will set them into instantaneous operation, causing a flood of water to be released in the room. Any blow to the valves or damage to the pipes will cause this reaction.

You should not tamper with any part of the sprinkler equipment, or sound a false fire alarm.

HEALTH SERVICE

"Whatever promotes physical health, promotes the development of a strong mind and a well balanced character." The Health Service has as its objective not only the care of students during illness, but prevention of ills by means of education in more healthful living.

S M C employs school nurses who, under the leadership of the Health Service Director, strive to keep the students in good health. Each student should cooperate by reporting to the Health Service at the first signs of illness.

At the beginning of the school year each student is given a physical examination. For your own personal good you should not fail to meet this appointment.

A medical fee is charged each student who matriculates at S M C. The fee includes the medical examination, and care of minor ailments and accidents, necessary office calls and treatments, and general nursing service in the residence halls. Tray service, special nursing, and hospital fees or operations are not included in this fee.

Excuses from classes or work because of sickness cannot be accepted unless the sickness is reported immediately to the health department or to your residence hall dean.

PLEDGE

As a student of S M C I pledge that I will uphold the standards and ideals of the college. My matriculation is a voluntary assurance that I will abide by the regulations of the college and that my conduct will be in harmony with the spirit of the institution.

Signed:.....

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